

MUSKEGO HISTORICAL SOCIETY
Lower Level Old Town Hall
Rental Application

Today's Date: _____
Name: _____ Daytime Phone #: _____
Address: _____
City, State, Zip: _____
Email Address: _____

Organization Name (if applicable): _____
Date(s) Requested: _____ Time(s) Requested: _____
Type of Use: _____ Number of People: _____

Old Town Hall Fees & Charges:

Security Deposit (required): \$250.00 Amount: \$ _____
Cleaning Fee (required): \$50.00 Amount: \$ _____
Beer Permit: must obtain through City of Muskego

Rental Rates for Maximum of 100 People:

Resident: _____ \$100.00 for 4 hours (4hr min.) Amount: \$ _____
Additional rental beyond 4 hours: _____ hours @ \$25 per hour Amount: \$ _____

Total Balance: _____ **Total Amount: \$** _____
(Due for rental at time of application)

Please indicate any equipment/supplies and quantities that will be brought on site by renter or by individuals on the renter's behalf:

Equipment Needed _____ Chairs _____ Tables _____

- Set up and take down responsibility of user.
- User is responsible for cleaning tables and chairs before they are put away.
- User is expected to take garbage to the outside dumpster.

I have read and understand the facility usage stipulations and agree that our group will follow them. I will inform and explain the stipulations to all the guests and participants. I also understand that the Muskego Historical Society will be held harmless for claims resulting from our use.

Renter Signature: _____ Date: _____